



THE SOCIETY OF

The Four Arts

The Gioconda and Joseph King Library

Donation Policy

The King Library, with the help of generous donors, has built an outstanding and unique collection. The donations from its members are very appreciated. In order to help organize and make determinations about the collection, please understand the following:

1. Once transferred to the King Library, a donation of materials is the sole property of the Society of the Four Arts and as such, inclusion in the collection is the purview of the library staff.
2. The donation is given to the Society of the Four Arts without restriction including the rights to reproduce, publish, and display the materials in a digital format.
3. Materials that are in need of restoration may not be acceptable for donation. Please donate items that are in excellent condition, and free of mold, mildew and infestation.
4. Any appraisal for tax purposes must be conducted by the donor prior to transferring the donation to the King Library. King Library staff cannot determine value of any donation for any monetary purpose.
5. Confirmation of quantity of materials will be shared at the time of donation, upon donor request. Itemized inventories will not be available.
6. Contact the King Library (561-655-2766) if there is a large quantity--more than two boxes--of materials involved in a donation. Library staff may request a list or further review before the physical transfer of the items.

ACCEPTABLE ITEMS

- Excellent condition or new books that are clean, dry, and insect-and-mold free
- Books with good quality dust jackets
- New fiction
- Nonfiction
- Art books (no art catalogs, please)
- New DVD titles not yet in the collection
- New audiobook titles not yet in the collection
- Rare or first edition books in fine condition
- Florida and Palm Beach specific materials

UNACCEPTABLE ITEMS

- Items which are unhealthy to handle, have an odor, are dirty, evidence of insects or moldy
- Books missing dust jackets
- Encyclopedias, almanacs, dictionaries
- Books on travel (older than 2 years)
- Law, textbooks, computer or car manuals,
- VHS or Audiocassette tapes
- Homemade or older DVDs/audiobooks
- Music CDs or cassette tapes
- Magazines
- Paperbacks not in pristine condition



THE SOCIETY OF *The Four Arts*
GIOCONDA AND JOSEPH KING LIBRARY

The King Library has specific criteria for its donations in order to make efficient use of its resources (please see the **Donation Policy**). If for any reason materials cannot be accepted by the King Library, the below list of alternative area Libraries and charitable organizations are not affiliated with The Society of the Four Arts but would appreciate materials to sell/fund raise.

Area Libraries

The Palm Beach County Library System (Main Library or any branch location)

Main Library

3650 Summit Blvd

West Palm Beach, FL 33406

561-233-2600

-Will take any materials for Friends of the Library book sales (books, DVDS, audiobooks)

The Riviera Beach Public Library (in city municipal complex)

600 W Blue Heron Blvd

Riviera Beach, FL 33404

561-845-4195

-Will take any good condition materials to add to collection or book sale (books, DVDs, audiobooks)

Lake Park Public Library

529 Park Ave

Lake Park, FL 33403

561-881-3330

-Will take any good condition materials for Friends of the Library book sales (books, DVDs, audiobooks)

Thrift Stores

Gulfstream Goodwill (any donation center or Goodwill retail store)

210 Sunset Ave (Palm Beach Store)

Palm Beach, FL 33480

Main Donation Center

4085 Haverhill Road

West Palm Beach, FL 33417

Will also schedule pickups of large donations by calling 561-845-8164

The Lord's Place (retail store that raises money through sales to assist homelessness in PBC)

7600 South Dixie Hwy

West Palm Beach, FL 33405

561-537-4666

-Will take anything to resell in their retail store location